

The Board of Governors has established the policy described below prohibiting solicitation at ACCJ events.

The fundamental concepts are:

1. ACCJ events are expected to provide useful and / or entertaining information to members that is not a "show and tell" about a single company, organization, or cause.
2. ACCJ events cannot be used as explicit commercials or solicitations for a speaker/company's or organization's products, services, or causes.
3. Nothing may be sold at events. (Food and beverages served as part of the event are excepted as well as the ACCJ's own "products" such as white papers.) Speakers may provide promotional items to attendees, but they cannot be sold— even at a discount, and coupons or vouchers should reflect a tangible discount.
4. No portion of an event fee may be paid to the speaker or an organization affiliated with or designated by the speaker. For example, ¥500 cannot be added to the event fee with the intention that the ¥500 go to a charity, etc. that the speaker talks about during the event.

(However, if the speaker or the organization is providing food or beverage for the event, some portion of the event fee may go to the speaker to the extent of the actual cost of the food and beverage.)

(Organizations wanting donations from the ACCJ should submit donation requests to the Community Service Advisory Council [CSAC] through the normal process described on the ACCJ website. CSAC fundamentally does not make donations linked to speaker events.)

5. Speakers may include, at the end of their presentation materials, information on how to contact or donate to the speakers' organizations or organizations the speakers have talked about during the event. Such material may also be put out in the event room for attendees to take home at the end of the event.
6. An organization to which ACCJ donates may describe the organization's activities at an ACCJ event intended to feature and honor such organizations, subject to the general no- solicitation principles set forth herein.

The above is not an exhaustive statement of the policy. It is expected that ACCJ leaders and staff will use common sense and good judgement in evaluating proposals for events and event content advance information (speaker's slides, etc.) for compliance with the intent of this policy.

---

"Speaker" means either an individual or a company/organization.